1. **CALL TO ORDER/ROLL CALL.** The Landscape Committee meeting was called to order at **11:09 a.m.** Debbie Gericke, Diane Guardiano and Joe Spallina were present. **Jeff Klein and Mary Lavery were absent.** Also in attendance were Rick McCafferty (CDD Liaison), Michael Rodriguez (CDD Field Manager), Denise Peyton (River Club Manager), Matt Braun (BrightView Branch Manager) and Hector Guzman (BrightView Account Manager).

2. **PUBLIC COMMENTS.** Mrs. Bracco made various comments on the work Bright View has done and is doing throughout the community since being awarded the contract.

3. **ELECT CHAIR/VICE CHAIR/SECRETARY.** Diane Guardiano motioned to elect Debbie Gericke as Chair. Seconded by Joe Spallina. **Debbie Gericke was elected Chair.**

   - Debbie Gericke motioned to elect Diane Guardiano as Vice Chair. Seconded by Joe Spallina. **Diana Guardiano elected Vice Chair.**

   - Joe Spallina motioned to elect Jeff Klein as Secretary. Seconded by Diane Guardiano. **Jeff Klein elected Secretary.**

4. **DISCUSS CHARTER.** The Committee members, along Mr. McCafferty, Denise and Michael discussed the scope and role of the Committee and its members.

5. **BUSINESS ITEMS.**

   A. **Community Entrance.** The Committee recommended that landscaping work at the Venetian entrance of the community be the number one priority.

   B. **Veneto Blvd.** The second priority for the Committee is to remove the dead vegetation along Veneto Blvd. Joe Spallina suggested we seek out expert opinions with regards to recommending and removing dead vegetation. Joe also suggested that we refrain from pointing fingers for the problems and current condition of the vegetation in our community. Matt Braun stated he would research specific contract requirements BrightView has regarding the removal of dead vegetation.

   C. **Monuments.** Diane suggested we seek out two volunteers from each neighborhood association to help maintain, fertilize and provide upkeep on the flowers and vegetation at the various monuments. Mr. McCafferty stated that the committee would likely need CDD approval for this endeavor. The question was raised as to whether or not irrigation pumps can be controlled at the monuments.
D. **Other Items**: Debbie requested the map of community that depicts CDD/BrightView landscape and maintenance responsibilities. A copy of the BrightView contract was also requested.

- Joe Spallina recommended committee members ride along with Michael and BrightView during weekly assessment of community. Joe also suggested committee members be assigned specific projects and areas of responsibility in the community.

- Committee members requested the status of the monthly report that was provided by John Toborg at previous CDD meetings. The report highlights the status of BrightView work and projects.

- There were questions regarding Sunshine laws and the level of interaction Mr. McCafferty can have with Committee members outside of monthly meetings.

- Diane mentioned there are classes being offered at a local community college that focus on various aspects of maintenance and care of plants and trees in communities such as the Venetian.

6. **ADJOURNMENT**. The next Landscape Committee meeting is scheduled for March 4, 2018. Time TBD. When email is sent out announcing the meeting, all committee members are to respond to Michael indicating whether or not they will be able to attend the meeting. **Meeting was adjourned at 12:05 p.m.**