Attending members: Terry Becraft, Jerry Flood, Susan Ireland, Steven Kleinglass, Phil Knight, Steve Wright; David Lusty, VCDD Liaison to the Facilities Advisory Committee; Scott Kissell, General manager, VRC; Ron Sharpe, Maintenance.

Absent: Boris Yoffe

Discussion Topics:

A. Call to Order: Chairman Kleinglass called the meeting to order at 9:02 A.M.

B. Additions or Deletions to the Agenda: Mr. Becraft noted that he had done some analysis of the recently completed Resident Survey and wanted to address that topic during the meeting. A brief discussion ensued regarding the distribution of the Survey results. Ms. Ireland noted that she had not received a copy of an e-mail from Mr. Lusty regarding the survey results. Other committee members noted they had received Mr. Lusty’s communication.

C. Approval of the previous meeting minutes: It was suggested that section D., sub-part 1. be amended to include, “three commercial bids” in the reference to interior painting of the River Club. With that change, Mr. Flood moved the approval of the minutes, Mr. Knight seconded the motion and it passed unanimously.

D. Old Business:
   1. Update on Interior Painting- Messrs. Kissell and Sharpe reviewed the bids submitted for painting the interior of the VRC. A handout of the bid submissions was provided to the committee members. The details of the bids were discussed. Mr. Sharpe remarked that one more bid was expected. It was agreed that the matter should be tabled as a broader review of spending requirements and priorities for the club needed to be addressed.
   2. Pool Gate entrance- Mr. Kissell stated that the pool gate had been replaced and was functioning satisfactorily.
   3. Update on Noise Abatement- The item received limited discussion. It was noted that the Resident Survey did not reveal significant comment on noise issues. It was decided that the matter could be addressed when the interior design initiative is underway.
   4. Bike racks- Mr. Kissell commented on the rearrangement of the bike racks and that a new unit had been purchased. The number of spaces for bikes has been nearly doubled. The painted lines on the pavement near the bike racks is also complete.
E. Management Report: During this segment, the committee briefly discussed the results from the Resident Survey for the River Club and related amenities. Mr. Becraft provided a photo of a Tiki Bar design at another local club. The committee discussed the items on the survey that had the most comments. The interior of the club received the most remarks along with the furnishings and “dated” appearance. While the Tiki bar received comments, there were only a few noted. Mr. Kissell stated that an interior designer needed to be selected. The committee would have an opportunity to meet with the designer. Mr. Kissell also noted that an Ad Hoc committee of the Advisory Committees could be a useful approach to discuss and review the interior design considerations.

The committee members agreed that a “Master Plan” for the Club should be devised. The plan would include refreshing/updating the interior, replace the furniture in the dining room and consider some noise mitigation options. The initiative would be undertaken in the next budget cycle.

F. VCDD Board Report: Mr. Lusty remarked that the total reserve fund for the community was $500,000.00. As such, the items discussed for the Master Plan required prioritization for the next planning and budget cycle.

G. New Business:

1. Interior Design Discussion- The matter was discussed during the management report; however, the committee members reiterated the point that resources for the Master Plan (Interior Designer and decorator) need to be surfaced very soon.

2. Smoking Issues in the River Club-A lengthy discussion was held on this topic. The comments from the attendees are synopsized as follows:
   - Smoking near the pool area has occurred on numerous occasions.
   - There is a significant hazard when smokers are near or on the preserve walkway. Mr. Flood noted that the POA will be discussing that matter.
   - The committee felt a joint recommendation on smoking should be brought forth by the Pool and Fitness Advisory Committee and the Facilities Advisory Committee. Mr. Kleinglass to explore a joint meeting of these committees to address the smoking issue.
   - The employee smoking area was reviewed by Mr. Kissell. This area is on the south side of the River Club. Mr. Kissell noted that even if a no smoking policy is initiated, there will still likely be problems.
   - The VRC could be designated as a “Smoke Free Facility”.
   - An area on the south side of the VRC could be designated as an approved smoking area for both residents and employees.
   - The committee members all provided their comments on the smoking issue. Generally, it was observed that a designated smoking area should be established on the south side of the VRC and that an enforcement policy needed to be developed. Ms. Ireland stated her preference as being either a smoke free facility or no change to the current practices.
• The topic requires further discussion and will be addressed at the next committee meeting, possibly including the Pool and Fitness Advisory Committee.
• The VCDD is the final deciding authority on establishing any smoking policy

3. Site visits to other clubs- Mr. Kleinglass briefly reviewed sites visits that he and Mr. Kissell had made to two other local clubs (Jacaranda West and Pelican Point). It was their impression that the VRC was in superior condition when compared to these other sites.

    Mr. Knight remarked that a sign placed in the pool area that indicated that no lounge chairs can be saved or held was working very satisfactorily.
    There was no other new business.

H. Next meeting: A schedule conflict was noted for Monday, May 1, 2017. The committee agreed to move the next meeting date to Tuesday, May 2, 2017 at 1:00 P.M., possibly to include the Pool and Fitness Advisory Committee on the segment dedicated to smoking on the VRC campus.

I. The meeting was adjourned at 10:19 A.M.

Respectfully submitted by Stephen R. Wright, Secretary