MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

VENETIAN COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Venetian Community Development District was held on Monday, February 13, 2017 at 9:30 a.m. at the Venetian River Club, 502 Pesaro Drive, North Venice, Florida 34275.

Present and constituting a quorum were:

Jerry Jasper Board Supervisor, Chairman
Harry Orenstein Board Supervisor, Vice Chair
David Lusty Board Supervisor, Assistant Secretary
Susie Lentile Board Supervisor, Assistant Secretary
Richard Bracco Board Supervisor, Assistant Secretary (via speaker phone)

Also present were:

Belinda Blandon District Manager, Rizzetta & Company, Inc.
Scott Brizendine Manager, District Financial Services, Rizzetta & Company, Inc.
Andy Cohen District Counsel, Persson & Cohen, P.A.
Rick Schappacher District Engineer, Schappacher Engineering
Karen Richard Field Manager, VCDD
Scott Kissell General Manager, River Club
 Audience

FIRST ORDER OF BUSINESS Call to Order

Ms. Blandon called the meeting to order and conducted the roll call.

Mr. Cohen asked for a motion to allow Mr. Bracco to appear and participate in the meeting via conference call.

On a Motion by Mr. Jasper, seconded by Mr. Orenstein, with all in favor, the Board Allowed Mr. Bracco to Participate in the Meeting via Conference Call, for the Venetian Community Development District.

SECOND ORDER OF BUSINESS Public Comment

Ms. Blandon opened the floor for public comment advising the Public Comment portion of the Agenda is where individuals may comment on matters for which the Board may be taking action or that otherwise may concern the District. She advised Public comment would be limited to three (3) minutes per individual.
Comments from the public were received. A resident present read a statement she prepared and forwarded via email prior to the meeting to all of the Supervisors where she expressed her disagreement with actions taken by the Supervisors at a prior meeting regarding Fitness Fees. Her statement was provided to everyone present including the District Manager for District Record. In addition comments were received regarding pond #45. Questions were also asked regarding benches being installed. The Supervisors addressed the questions raised and responded accordingly.

THIRD ORDER OF BUSINESS

Mr. Schappacher advised he received pricing for the paver crosswalk at the exit of the community. The paving vendor advised the curb along the West edge needs to be replaced, they have provided pricing for that repair which was high. Mr. Schappacher advised he reached out to another vendor for pricing, which came in at about half of the previous vendor. The price was $500.00 to $2,000, but suggested budgeting $3,000.00 for the project. The cost for the curb repairs should cost around $1,500.00. The paver work will cost about $2,000.00. Mr. Schappacher advised the Golf course is responsible for the crosswalks. Mr. Jasper advised an agreement is in place for WCI to cover the paver costs, but since WCI has been acquired by Lennar he will reach out to Lennar to inquire as to their intent to adhere to the agreement prior to the work commencing. Mr. Schappacher advised he will forward the quotes to Mr. Jasper.

Regarding pond #45, Mr. Schappacher presented a drawing which shows the Tisiano lake and the CDD lake. When the Tisiano lake water is pumped out, it slowly drains the CDD pond. Mr. Schappacher advised of the correspondence previously with SFWMD. He further advised the work on the Tisiano lake is almost done so the problem should be alleviated soon.

Mr. Schappacher inquired as to the Tennis Committee and information related to the shed project. Mr. Orenstein advised he is awaiting information to provide to the Committee. Mr. Schappacher provided options to Mr. Orenstein to take to the Committee. Mr. Orenstein advised the City needs approval from the Board prior to permits being issued. He further suggested the Committee along with Mr. Kissell select a shed and then bring that recommendation to the Board for approval. Mr. Orenstein advised he would like to obtain complete pricing for the project.

Mr. Lusty inquired regarding the pavement markings and asked that Mr. Schappacher move up his inspection of the pavement markings. Mr. Schappacher advised he will schedule the inspection and report back to the Board.

FOURTH ORDER OF BUSINESS

Ms. Blandon provided an overview of the resolution and asked if there were any questions. There were none.

On a Motion by Mr. Lusty, seconded by Ms. Lentile, with all in favor, the Board Adopted Resolution 2017-02, Redesignating Mr. Scott Brizendine as Treasurer of the District, for the Venetian Community Development District.
FIFTH ORDER OF BUSINESS  Consideration of Resolution 2017-03,  Regarding Investments

Mr. Cohen provided an overview of the resolution he prepared and clarified it is not an investment policy. He outlined the resolution in its entirety. Mr. Cohen advised the Fidelity application is being completed by Mr. Lusty. He advised Fidelity is asking for individuals to be named which may require a change to the resolution in order to add names of individuals. Mr. Orenstein inquired regarding the “if possible” wording of section 4 of the resolution, requiring Board approval for changes, as he does not see that the District would need to make a move within 30 days. Mr. Brizendine provided input on the “if possible” clause. Mr. Orenstein advised an emergency meeting can be called if an investment move needs to be moved. Mr. Orenstein inquired regarding Mr. Lusty being the point of contact for a decision without the input from Mr. Jasper. Discussion ensued. Mr. Jasper inquired regarding how the resolution would function without violating the Sunshine Laws. Discussion ensued. Mr. Lusty advised that he would recommend two separate accounts being set up at Fidelity; one for reserves and one for bond funds. He provided an overview of the costs for trading. Discussion ensued. Mr. Brizendine advised US Bank has requested that the District remain in compliance with the Master Trust Indenture.

On a Motion by Mr. Orenstein, seconded by Mr. Lusty, with all in favor, the Board Adopted Resolution 2017-03, Authorizing the Investment of District Operating Reserve Funds and Available District Bond Funds, Authorizing Certain Board Member to Conduct such Investment Transactions, Subject to Revisions Noted on the Record, to remove “if possible” language from Section Four, for the Venetian Community Development District.

Mr. Lusty requested that if someone should vote against a motion, the minutes reflect who is voting against.

Discussion ensued concerning the investment of funds.

Mr. Brizendine left the meeting in progress.

SIXTH ORDER OF BUSINESS  Discussion Regarding Rotary Club Flag Program and Consideration of Hold Harmless Agreement Regarding Same

On a Motion by Mr. Lusty, seconded by Mr. Orenstein, with all in favor, the Board Voted to Invest Bond Funds so that ½ of the money is coming out at the end of April to make the May 1st Bond Payment and second half the money coming out at the end of October to make the November 1st Bond Payment and to Invest the Debt Service Reserve Account in a one year Treasury Bill, and to Transfer Money from the General Reserve Funds to Invest 1/3 of the Total in each of the following: 4 week, 13 week, and 26 week Treasury Bills and to further roll over the 4 week each time it comes due, for the Venetian Community Development District.

Mr. Lusty advised he will be in contact with Mr. Brizendine to assist in making the transfers happen.
Mr. Cohen provided an overview of the hold harmless agreement he prepared, and advised formal approval is not required. A Rotary Club member provided an update and inquired about putting an ad in Parcels. Mr. Jasper suggested an e-blast to the community advising of the program. Mr. Lusty suggested the Rotary Club member contact Mr. Effron to publish a blurb letting the community know of the program. Mr. Lusty advised the CDD Board could put a blurb in the CDD Newsletter advising the program was approved. Mr. Orenstein advised he would like the Hold Harmless Agreement signed first. Ms. Richard advised she would coordinate execution of the Agreement. Mr. Jasper advised the Rotary Club member that he would get him in contact with Mr. Effron.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Proposal from Rizzetta Technology Services**

Ms. Blandon distributed a proposal for archiving of the CDD e-mail. She advised there are concerns regarding archiving; she advised Rizzetta Technology Services suggested setting up a separate e-mail account to send those e-mails to. Ms. Blandon advised Rizzetta Technology Services would require a Hold Harmless Agreement for archiving of e-mails off their system in the event the files become damaged after archive. Ms. Blandon provided an overview of the proposal from Rizzetta Technology Services advising the proposed cost is $225.00/hour with a not to exceed amount of $1,125.00 for transfer of the existing e-mails to a new archiving account and an ongoing cost of $15.00/month or $180.00/year for the new email account. Mr. Jasper advised the “Enterprise” level of Office 365 allowed for the archiving of emails from a cancelled account. Discussion ensued. Ms. Blandon advised she will find out which level of Office 365 is currently being used as well as inquiring about reduction of the pricing quoted.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Proposals for Pinestraw Installation**

Ms. Richard provided an overview of the proposals received from M&W Supply ($21,450.00) and Sunrise Landcare ($20,475.00) for the installation of pinestraw. She further advised the Sunrise pricing is $5.25 for materials and labor and the contract pricing is $6.00. Ms. Blandon advised that per Mr. Potantus of Sunrise, installation will be completed by the end of the week of February 26th and the project will be completed in three days. Mr. Orenstein inquired as to the amount budgeted for this item. Mr. Jasper advised $25,000.00. Mr. Bracco inquired regarding the areas to receive pinestraw. Ms. Richard advised the lake bank areas as well as an area in the Artisti neighborhood and the Laurel Road side of the Medici berm.

On a Motion by Mr. Orenstein, seconded by Mr. Jasper, with all in favor, the Board Accepted the Proposal from Sunrise Landcare, in the amount of $20,475.00 for Pinestraw Installation, for the Venetian Community Development District.

**NINTH ORDER OF BUSINESS**

**Discussion Regarding Traffic Control and Consideration of Traffic Enforcement Committee and Charter**

Mr. Jasper advised that in October he proposed a Committee be added to work on traffic enforcement. He stated the community is further from a decision than before. Mr. Jasper advised a majority of feedback received is to not bring in traffic enforcement but agree there is an issue. He advised he would like a Committee to be appointed who can work on the traffic control
concerns and analyze the reports and come back to the Board with a recommendation. Mr. Orenstein advised some people of the community have more law enforcement experience than the Board and he feels taking advantage of the resources would be great. Mr. Orenstein advised he agrees to the committee but would suggest a short time frame. Discussion ensued. Ms. Lentile advised her hope is for the Board to take the feedback received at the workshops and make visible changes without spending too much. Mr. Orenstein advised the community is aware of the issue but there has been no improvement. Mr. Bracco advised there are a lot of people with expertise in the community and they have volunteered their time to help with this Committee. Mr. Lusty advised he would like to ensure the guards are advising of the community wide speed limit. Also, for consistency, he would like to see seven Committee Members. Mr. Lusty advised he believes the community former Police officers should not be the majority of the Committee. He also advised this should not be a long standing Committee, but have a time frame and end date. Mr. Orenstein inquired regarding a CDD Liaison. Mr. Cohen advised the Committee will be held to Sunshine requirements and the addition of seven new e-mail addresses. Mr. Orenstein provided an overview of his changes to the Charter. Mr. Jasper advised he would like to review the intents and appoint the Committee at the March 13, 2017 meeting. He further advised he would like a recommendation from the Committee at the May 08, 2017 meeting. Discussion ensued regarding advertising for the Committee. Mr. Jasper was named the Liaison to the Traffic Enforcement Committee. Discussion ensued regarding the Committee timeframe and creating a deadline for finalization of the Committee.

On a Motion by Mr. Orenstein, seconded by Mr. Lusty, with all in favor, the Supervisors Approved the formation of the Traffic Enforcement Committee, and further Approved the Traffic Enforcement Committee Charter, subject to revisions noted on the record, with Mr. Jasper serving as the Board Liaison, for the Venetian Community Development District.

TENTH ORDER OF BUSINESS  Discussion Regarding Committees

Ms. Blandon advised that some Committee members requested charters for their Committee but there aren’t charters currently in place. Mr. Orenstein stated that another aspect of this agenda item is to determine if the CDD wants to designate a time for each Committee Chair to report to the CDD Board. Ms. Blandon advised that is part of it but also to implement charters so that Committee members understand their role and purpose, and another concern is regarding Sunshine Laws. Mr. Lusty advised that Mr. Kissell is distributing the Sunshine Law handout to the Committee members. Mr. Cohen advised he would provide a Sunshine workshop for the Committee members. Mr. Lusty suggested each Committee Liaison work with each Committee to come up with a charter. Mr. Lusty suggested each Committee Chair be invited to attend the second CDD meeting of each month to provide a report to the CDD Board. Discussion ensued. Mr. Jasper advised the goal is to get down to one meeting per month and since financials are provided at the second meeting of the month, he would prefer to remove the first meeting of the month.

On a Motion by Mr. Lusty, seconded by Mr. Jasper, with all in favor, the Board Requested that Each Committee Chair be Invited to Attend the Second CDD Meeting of Each Month to Provide Updates from the Committee to the Board of Supervisors, for the Venetian Community Development District.

Discussion ensued regarding advising the Committee Chair of the motion. Mr. Jasper suggested that Mr. Kissell inform each of the Committees.
Ms. Blandon advised the Tennis Committee and Facilities Committee need to provide their meeting dates for the remainder of the year.

The Board took a recess at 11:32 am, and back on record at 11:40 am. All those present prior to the recess were still in attendance.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of First Addendum to Contract for Professional District Services and First Addendum to Contract for Professional Amenity Services**

Mr. Cohen advised the District Management Services, Amenity Services, and Field Services contracts were updated though the Certificates of Insurance did not match the Contracts in terms of wording for the Additional Insured for Automobile, the Employment Practices Liability, or the Crime. Mr. Cohen advised the coverage notice clause has changed from 60 days to 30 days notice. He advised all coverage categories and amounts are the same and the change has to do with the Additional Insured. Mr. Cohen advised umbrella policies are included for the Amenities contract $1,000,000.00, and the Rizzetta $3,000,000.00, which are not required per the contract. Mr. Cohen provided an overview of the changes within the addendum. Discussion ensued regarding exposure.

On a Motion by Mr. Orenstein, seconded by Mr. Jasper, with all in favor, the Board Approved the Addendum to the Professional District Services Contract, and the Professional Amenity Services Contract, as Presented, and further Approved the Professional Field Services Contract, subject to it mirroring the First Two Addendums, for the Venetian Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Addition to the Survey Question Regarding Fitness Fees**

Mr. Bracco advised that after the last meeting, he was not comfortable with the yes or no answer to the survey question. He advised he came up with another recommendation: charge a $4.00 fee for those participating; or do not charge a $4.00 fee and include classes with the fee being passed along to all residents. Mr. Bracco advised this would be clearer than a yes or no. Discussion ensued regarding the annual household cost.

Mr. Kissell reviewed the wording of the question: The CDD Board of Supervisors recently approved a fee of $4.00 per class for owners participating in indoor fitness classes held in our Aerobics Room. Prior to approving the fee the classes were offered at no charge. In 2016 the cost for instructors to hold indoor fitness classes at no charge was approximately $45,000 annually. The annual cost to each household was included in your annual assessment. The $4.00 fee approved by the Board was adopted to cover the cost of instructors teaching these classes. Should indoor fitness classes be offered at no additional charge for participation, and be subsidized through the operational budget funded by annual assessments, not to exceed a cost of $40.00 per year per household? Yes or No?

Ms. Lentile inquired as to what Mr. Bracco is not comfortable with. Mr. Bracco advised the second choice, “no”, does not clarify that selecting no would pass the cost to the entire community. Discussion ensued. Ms. Blandon re-read the survey question after changes were suggested.
Discussion ensued regarding fees for indoor versus outdoor fitness classes.

On a Motion by Mr. Lusty, seconded by Ms. Lentile, with all in favor, the Board Accepted the Adjusted Wording to the Survey Question as noted above, for the Venetian Community Development District.

Mr. Bracco left the meeting in progress at 12:13 pm.

**THIRTEENTH ORDER OF BUSINESS**

Consideration of the Minutes of the Board of Supervisors’ Meeting held on January 9, 2017

Ms. Blandon presented the minutes of the Board of Supervisors meeting held on January 9, 2017 and asked if there were any questions. Mr. Orenstein and Mr. Lusty provided their updates to the minutes.

On a Motion by Mr. Jasper, seconded by Mr. Lusty, with all in favor, the Board Approved the Minutes of the Board of Supervisors Meeting held on January 9, 2017, Subject to the Corrections noted on the Record, for the Venetian Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

Consideration of the Minutes of the Audit Committee Meeting held on January 23, 2017

Ms. Blandon presented the minutes of the Audit Committee meeting held on January 23, 2017 and asked if there were any additions, deletions, or corrections. There were none.

On a Motion by Mr. Orenstein, seconded by Mr. Lusty, with all in favor, the Board Accepted the Minutes of the Audit Committee Meeting held on January 23, 2017, for the Venetian Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

Consideration of the Minutes of the Board of Supervisors’ Meeting held on January 23, 2017

Ms. Blandon presented the minutes of the Board of Supervisors’ meeting held on January 23, 2017 and asked if there were any questions. Comments were received from Mr. Lusty and Mr. Orenstein.

On a Motion by Mr. Jasper, seconded by Ms. Lentile, with all in favor, the Board Approved the Minutes of the Board of Supervisors Meeting held on January 23, 2017, Subject to the Corrections noted on the Record, for the Venetian Community Development District.

**SIXTEENTH ORDER OF BUSINESS**

Consideration of the Minutes of the Pool and Fitness Committee Meetings held on November 21, 2016 and December 19, 2016
Ms. Blandon presented the minutes of the Pool and Fitness Committee meetings held on November 21, 2016 and December 19, 2016. She asked if there were any questions. Mr. Lusty inquired regarding the management update of the November 21, 2016; regarding the motor replacement.

Mr. Kissell advised it should state the main pump motor for the lap pool. He further advised the only thing that was replaced was the lap pool motor then the main pool motor went out. Mr. Jasper advised there are 1,377 households, not 1,367. Mr. Lusty inquired regarding the December 19, 2016 minutes, the left over funds. Mr. Orenstein clarified it should read there were surplus funds. Mr. Lusty also inquired regarding the pool fees motion, a motion was made and seconded; was it voted on and if so was it approved or denied? Mr. Orenstein confirmed it was approved.

On a Motion by Mr. Lusty, seconded by Mr. Orenstein, with all in favor, the Board Accepted the Minutes of the Fitness Committee Meetings held on November 21, 2016 and December 19, 2016, Subject to the Clarifications Made by the Board, for the Venetian Community Development District.

SEVENTEENTH ORDER OF BUSINESS Consideration of the Minutes of the Facilities Committee Meetings held on December 5, 2016 (Revised) and January 10, 2017

Ms. Blandon presented the minutes of the Facilities Committee meetings held on December 5, 2016 and January 10, 2017. She advised the December 5, 2016 minutes have been revised per the Board’s request. Ms. Blandon asked if there were any comments to the minutes. There were none.

On a Motion by Mr. Lusty, seconded by Mr. Jasper, with all in favor, the Board Accepted the Minutes of the Facilities Committee Meetings held on December 5, 2016, as revised, and January 10, 2017, as presented, for the Venetian Community Development District.

EIGHTEENTH ORDER OF BUSINESS Staff Reports

A. District Counsel
Mr. Cohen advised the irrigation agreement was signed on Tuesday of last week and is being recorded.

B. River Club
Mr. Kissell advised of attendance at Casino Night as well as reservations for Valentines night. He advised the hot tub had a faulty thermostat that has been replaced. Mr. Kissell advised the Facilities Committee discussed painting the interior of the club over the summer and he asked for input from the Board on how that would be accomplished. Mr. Orenstein advised the Committee should come to the Board with recommendations and costs. Mr. Lusty advised that sound attenuation should be addressed. Mr. Kissell advised Sundays have been busy with an increase from October to January 31st, restaurant sales are up $69,000.00 from the previous year, banquet sales are up $17,500.00, and member sales are up
Discussion ensued regarding cost of sales. Mr. Kissell provided an overview of indoor fitness classes and participation. Mr. Lusty inquired regarding how much total participation has gone down. Mr. Kissell advised he does not have those numbers. Mr. Lusty asked to have them prior to March 6th. Discussion ensued regarding cutting and adding classes. Mr. Orenstein inquired regarding the Fitness on Demand classes. Mr. Kissell advised Shawna is working on building participation and he is also working to get additional content. He advised some of the original content was too advanced so he is working to get moderate content. Discussion ensued. Ms. Lentile advised she took a Fitness on Demand class, it was too difficult and some people in the class could not keep up and left the class. She advised she is concerned that without an instructor someone is going to get hurt. Mr. Kissell advised he is asking some of the personal instructors to review the Fitness on Demand classes and endorse them. Mr. Lusty inquired regarding the timeframe for fingerprinting the new Supervisors for the liquor license. Mr. Kissell advised he is looking into it. Mr. Lusty advised the work being completed around the archways looks much better. He advised of weeds coming up through the pavers. Ms. Richard advised the weekly reports from Sunrise show that they are treating the weeds on a weekly basis. Mr. Lusty advised they are not. Mr. Lusty inquired regarding a timeframe for pressure washing. Mr. Kissell advised it should be done in the spring. Mr. Lusty advised he would like to see all pavers pressure washed, including the parking area. Discussion ensued.

C. Field Manager
Ms. Richard provided an overview of her Field Manager report dated February 6, 2017.

D. District Manager
Ms. Blandon advised the next meeting of the Board of Supervisors is scheduled for Monday, February 27, 2017 at 9:30 am. She also advised that she spoke with Ms. Rudez of Egis, and they are working on the updates.

NINETEENTH ORDER OF BUSINESS Supervisors Requests and Comments

Ms. Blandon opened the floor to Supervisor requests and comments.

Mr. Orenstein advised Sue Nielson, a Fitness Committee member, has resigned and he would like to appoint Tisha Washington to that position.

On a Motion by Mr. Orenstein, seconded by Mr. Lusty, with all in favor, the Board Appointed Tisha Washington to the Fitness Committee, for the Venetian Community Development District.

Mr. Orenstein asked that Mr. Kissell send out a formal notification to Ms. Washington regarding her appointment.

Mr. Orenstein inquired regarding comments and suggestions to the newsletter. Mr. Lusty advised a consensus should be reach during this meeting. Discussion ensued regarding the content of the newsletter and changes were recommended. Mr. Lusty agreed to make the changes and will finalize the newsletter and provide it to the Field Manager to send out to all of the Residents.
Mr. Lusty left the meeting in progress at 1:17 pm.

Mr. Jasper advised he would like the Board to consider back up office space for Ms. Richard. Mr. Jasper advised the agreement with the City regarding reclaimed water will need to be updated to remove WCI and reflect Lennar. He stated the CDD and Golf course will be allowed approximately 9% more gallonage of irrigation water per day; the CDD portion of the allotted water is 61%. Mr. Jasper advised he is working with WCI on turnover items.

Hearing no further Supervisor requests or comments, Ms. Blandon asked for a motion to adjourn the meeting.

**TWENTIETH ORDER OF BUSINESS**

On a Motion by Mr. Orenstein, seconded by Mr. Jasper, with all in favor, the Board adjourned the meeting at 1:20 p.m., for the Venetian Community Development District.

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Secretary / Assistant Secretary

Chairman / Vice Chairman