Attending Members: Terry Becraft, Jerry Flood (via phone), Steven Kleinglass, Phil Knight, Steve Wright, Boris Yoffe; David Lusty, VCDD Liaison to the Facilities Advisory Committee; Scott Kissell, General Manager, VRC, Ron Sharpe, Maintenance

Absent: Susan Ireland

Discussion Topics:

A. Call to Order: Chairman called the meeting to order at 9:00 A.M.

B. Correction to December, 2016 minutes and approval of the January, 2017 minutes: The committee briefly discussed the need to amend the minutes of the December 5, 2016 meeting. Specifically, letter D., second paragraph, second bullet point was corrected to read, “For future consideration, reduce the number of VCDD committee advisors from the current seven (7) members to five (5) for each committee”. The committee approved the change. Mr. Knight moved approval of the January 10, 2017 minutes. Mr. Becraft seconded and the minutes were approved as written.

C. Additions or deletions to the agenda:
1. Mr. Becraft stated that he would prefer that the Facilities Advisory Committee remain at seven (7) members. Suggested this matter be added to the agenda.
2. Mr. Knight suggested the event lawn be discussed
3. Mr. Yoffe suggested that added spaces for bicycles and improving the aroma in the VRC be added
4. Mr. Becraft wanted to add a discussion on upgrading the Tiki Bar area
5. Mr. Kleinglass wanted to add a discussion on the noise levels and acoustics in the VRC main dining room
6. Mr. Lusty suggested that the committee review some of the conditions on the exterior of the VRC.

D. Old Business:
1. Follow up on painting needs in the VRC- Mr. Kissell reviewed the painting work accomplished to date. Previously submitted bids were in the range of $11,000-$13,000 for painting from the crown molding, down to floor level. Staff painted the baseboards. Management opted not to proceed with the painting contractors. Mr. Kissell noted that
there is a reserve for painting work. The scope of the work still needed to be determined. Mr Becraft made a motion for management to secure estimates to paint from the ceiling, down and to have an interior decorator recommend color schemes. The bids should be good for 180 days. Mr. Wright seconded and the motion passed. This is to be a summer project.

E. Management Report: Mr. Kissell noted that the new main pool pump is functioning. He remarked that achieving the desired temperature in the pool was a challenge. Mr. Becraft commented that he had heard favorable remarks on the club, following a recent luncheon event.

F. VCDD Report: Mr. Lusty commented on a questionnaire the had been developed by management to obtain resident feedback on the fitness fees recently established by the VCDD Board. It was suggested that items pertaining to revenue growth opportunities should be considered for the document.

G. New Business:
1. Discussion of e-mail requirements- Discussion centered around security and use of the e-mail system in place for the VCDD Board and the various advisory committees. This matter is to be taken up at the next meeting of the VCDD supervisors. Mr. Kissell distributed a copy of the Florida Sunshine Laws for the committee members’ use.
2. Mr. Becraft made a motion to keep the Facilities Advisory Committee at the current seven members. Mr. Wright seconded and the motion passed. The matter will be addressed when the next cycle of committee appointments is considered. The motion set out by the Facilities Advisory Committee stands until such decision is required.
3. Mr. Knight commented on an individual who has been walking their dog on the back lawn of the VRC. Mr. Kissell is aware of this situation and will send a letter to the person to set out the fact that no pets are allowed in the area noted.
4. Mr. Yoffe lead discussion on the current space available for parking bicycles near the main pool entrance area. Management is to consider a reconfiguration of the current rack system to allow for more bike spaces and to consider the costs to add an additional rack or two.
5. Mr. Yoffe remarked on an organic odor control system that he had observed at another fitness facility. Mr. Yoffe agreed to provide Mr. Kissell with information on the product.
6. Mr. Becraft lead discussion on upgrading the Tiki Bar area. Some of the matters brought forth pertained to the scope and costs associated with an upgrade; the involvement of an architect in providing concepts; seeking resident input on ideas. At question was whether the area should be made into a “full working bar” or the current “Tiki “concept. The committee concurred that an upgrade to the area should be considered and is be discussed further.
7. Mr. Kleinglass shared his perspectives on the noise issues in the main dining area of the VRC. Discussion ensued on the use of panel configurations and other noise buffering techniques. The committee members agreed that it would be helpful to prioritize the items discussed. The straightforward matters can be addressed by management immediately ( bike racks, odor control). The first priority was deemed to be the securing of estimates for the painting
project. Secondly, noise control should be explored. Mr. Craychee may be a good resource to Mr. Lusty regarding previous work that was done or considered to ameliorate the noise problem. The Tiki Bar upgrade needs further discussion. Revenue growth and related ideas should receive consideration a upcoming meetings.

H. Next meeting, March 7, 2017.

I. The meeting was adjourned at 10:13 A.M. at which time the committee and management walked the outside perimeter of the VRC.

Respectfully submitted by Stephen R. Wright, Secretary