Attending: Members: Susan Ireland, Steven Kleinglass, Phil Knight, Don Schafer (9:55 A.M.), Steve Wright; Mike Craychee, VCDD Liaison to the Facility Committee; Staff: Scott Kissell, VRC General Manager, Ron Sharpe, Maintenance. Absent: Marty Crane, Jerry Flood

Discussion Topics:

A. Call to order: Chairman Kleinglass called the meeting to order at 9:03 A.M.

B. Additions or Deletions to the agenda: None were brought forth. Mr. Kleinglass noted a communication to a previous committee member, thanking that individual for his service.

C. Approval of the February 1, 2016 meeting minutes: The minutes were approved with one minor correction.

D. Old Business: Information about beverages in the pool area- Mr. Kissell remarked that staff communications are ongoing with regard to beverages, glassware and trash issues in the pool area. Mr. Sharpe noted some ongoing issues with the lawn area nearby the pool. Brief discussion was forthcoming regarding pool chairs being placed in lawn areas adjacent to the pool. Ms. Ireland inquired as to whether a larger area could be made available for pool chairs. Mr. Kissell remarked that it may be possible to add some plant material to limit access to the lawn area. The committee members questioned whether a safety issue existed with the chairs being placed outside the paver areas. Ms. Ireland asked Mr. Kissell to review the costs of adding pavers as opposed to additional plant material. Mr. Kissell agreed to report back on this matter.

a) Potential Capital Purchases Listing:
   i) The ladies’ locker room renovations were reviewed by Mr. Kissell. The project is scheduled to commence in mid-April, 2016. The scope of the project and approved capital ($2,800) were covered by Mr. Kissell. He further observed that the current key system, for those individuals using lockers, is working satisfactorily.
   ii) Dance Floor- On order, not yet arrived
   iii) Chafing dishes- Mr. Kissell said the chafing dishes should be removed from the capital list and replaced as needed.
   iv) Large China Replacement- Remove from the capital list.
v) Duct Cleaning- Problem has been resolved and the item is to be removed from the list
vi) Noise Reduction in the main dining room- Remove from the list
vii) Carpeting- Clean only for the time being, The item will remain on the capitallist
viii) Convection Steamer- Mr. Kissell will review the need for this item with the club chef.
ix) Tennis seating area- Mr Craychee reported that this item had been recommended by the
tennis committee. He noted that the seating area may possibly be included in the next
year’s budget.

E. Management report- Mr. Kissell reported that the pool gate was not operating properly. It was
suggested that the costs to replace the spring loaded hinges be developed by management. Mr.
Kissell discussed the recent cleaning activity and plant removal/trimming that had occurred in
the area near the lake, adjacent to the River Club parking area. He suggested that new types of
plant material be considered for that area. Mr. Craychee stated that this request could be
brought directly to the VCDD Supervisors.

F. VCDD Board Report- Mr. Craychee briefly reviewed the mold removal issues brought forth
erlier in the meeting. He discussed the gas heater purchased to supplement the geothermal
unit when extremely low temperatures persisted and he noted communications to those
individuals participating in water aerobics activities. E-mails are to be sent to the participants
regarding cold temperatures and the related temperature of the pool.

G. New Business- Mr. Wright suggested that that toilet water flow be checked by maintenance as it
had been brought to his attention by a POA Board member that the flow was significantly longer
than desirable.

The committee reviewed reported, “bullying” in the exercise room. The committee
acknowledged that such actions will not be tolerated and that it may be necessary to contact
the police to make a formal record of such matters. The actions of an individual have been
recorded on the video cameras in the facility and this person has been previously placed on
probation. Mr Kleinglass is to discuss this situation during the next meeting of the VCDD.
Mr. Schafer noted the misuse of weights in the exercise room which could damage equipment.
Abuses are to be reported to management.

Mr. Knight inquired as to whether there was anything further to report on the vandalism
discussed during the committees’ previous meeting. Mr. Kissell stated that the minor reparirs
needed had been completed and no other action were being pursued.

Mr. Kissell discussed the amenities in the rest rooms. He noted that various items such as
towels, shaving gear, deodorants etc. continue to be removed by some individuals. Mr. Kissell is
to monitor the situation and report further on this matter.

Mr. Craychee remarked that long range planning for reserves continues to be refined. Reserves
are to be built to accommodates future requirements.
H. Next meeting of the committee April 4, 2016 at 9:00 A.M. at the River Club- Mr. Kleinglass noted that committee members could respond to his communications regarding the next meeting to state their intentions to attend the meeting.
I. The meeting was adjourned at 10:14 A.M.

Respectfully submitted by Stephen R. Wright, Secretary