Attending:  Members: Marty Crane, Jerry Flood, Susan Ireland, Phil Knight, Don Schafer, Steve Wright; Mike Craychee, VCDD Liaison to the Facility Committee; Staff: Scott Kissell, VRC General Manager.
Absent: Steven Kleinglass

Discussion Topics:

A. Call to order: Chairman Kleinglass was unable to attend the meeting and had previously asked Mr. Craychee to act as chair. Accordingly, Mr. Craychee called the meeting to order at 9:10 A.M.

B. Additions or Deletions to the agenda- There were no changes noted to the published agenda

C. Introduction of new member and resignation of current member
   Mr. Craychee noted that Mr. Don Schafer had been appointed to the committee to replace Mr. Fielder, who had resigned. The committee members welcomed Mr. Schafer.

D. Approval of the January 4, 2016 meeting minutes
   Mr. Knight made a motion to approve the minutes as written. Mr. Flood seconded, and the minutes were approved by unanimous vote.

E. Old Business
   a) Information about beverages at the pool- There were no new reports on the subject and the situation continues to be monitored
   b) Capital Projects list
      • Mr. Craychee distributed the list of capital projects. He commented about projects that were completed and that such projects had been moved to the bottom of the spreadsheet
      • Mr. Kissell noted a capital addition. The referenced item is a stepper/elliptical machine. He also stated that cleaning of the duct system had been removed from the list.
      • Mr Craychee discussed the work in progress projects. He commented on the geothermal system and noted that the heating unit was considered to be completed.
Mr. Crane inquired as to whether a spending threshold had been put in place whereby the general manager could proceed to obligate funds without out committee approval. Such items would generally be considered as normal replacement and not a capital expenditure. Mr. Kissell stated that the spending authority he had was limited to $500.00 for replacement items. Mr. Craychee observed that Mr. Jasper, a member of the VCDD, had been authorized to permit management to spend up to $5,000.00, depending on the project. The VCDD is also to approve such expenditures. Mr. Crane and others remarked that the $500.00 spending authority may be too low.

Ms. Ireland asked if it would be proper for a committee member, who is aware of resources for items such as carpeting, fitness equipment etc., to convey such information to management. Several committee members commented that such information sharing would be proper.

Mr. Kissell noted that the dance floor for the River Club had been approved by the VCDD. He suggested that the large china replacement requirement might better be included with the operating budget, not part of the capital budget. Mr. Kissell led a brief discussion on annual carpet cleaning and painting project requirements. He remarked that it may be prudent to close the Club for one week during the summer months to complete this work.

Mr. Crane inquired about liability coverages currently in place. Mr. Craychee noted that the sovereign liability maximum is $200,000.00 and that the state legislature would need to act to consider higher amounts.

c) VRC budget reserve plan-
- Referring to a handout, Mr. Craychee noted that each of the VCDD supervisors had responsibility for specific budget reserve items. Examples of such items were noted. (e.g. Security; Landscape & Irrigation and others)
- Mr. Craychee referenced a VCDD workshop to be held on February 19, 2016. Discussions items during the workshop would include rules/fees, repairs and maintenance, infrastructure, etc.

F. Management Report

Mr. Kissell discussed the painting and carpet cleaning requirements for the River Club. He noted a recent vandalism event at the club (pool area) that would require some minor repairs. The incident is being investigated. Mr. Kissell further remarked that he wanted to review the capital list with Mr. Craychee.

G. VCDD Board Report

Mr. Craychee briefed the committee on the current handling of capital contributions collected from new homeowners. Such funds are directed to the Venetian Property Owners Association. He observed that the Master Declaration would need to be amended in order for some of the funds from homeowners’ capital contributions to be directed to the VRC. Legal fees would be incurred if such amendments were pursued. Mr. Craychee noted that the VCDD meeting on February 8, 2016 at 9:30 A.M. would include a segment on The Florida Sunshine Laws. Committee members were urged to attend.
H. New Business

There was no new business brought forth for discussion.

I. Date for Sunshine Law presentation- This was covered during Mr. Craychee’s VCDD report.

J. Next meeting of Facility Committee is scheduled for March 7, 2016 at 9:00 A.M. at the River Club.

   Prior to adjournment, Mr. Flood asked Mr. Craychee to briefly review the prospects for the Welcome Center at the VGRC. It was observed that a feasibility study would likely be pursued regarding the purchase of this property from WCI.

K. The meeting was adjourned at 10:19 A.M.

Respectfully submitted by Stephen R. Wright, Secretary