MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

VENETIAN
COMMUNITY DEVELOPMENT DISTRICT

A regular meeting of the Board of Supervisors of the Venetian Community Development District was held on Monday, December 14, 2015 at 9:30 a.m. at the Venetian River Club, 502 Pesaro Drive, North Venice, Florida 34275.

Present and constituting a quorum were:

Jerry Jasper  Board Supervisor, Chairman
Jim Shea    Board Supervisor, Vice Chairman
Mike Craychee  Board Supervisor, Assistant Secretary
Barry Snyder  Board Supervisor, Assistant Secretary

Also present were:

Kristen Suit  District Manager, Rizzetta & Company, Inc.
Andy Cohen  District Counsel, Persson & Cohen, P.A.
Rick Schappacher  District Engineer, Schappacher Engineering
Kareen Richard  Field Manager, Venetian CDD
Scott Kissell  General Manager, River Club
Laura Bialy  Vision Golf Management
Audience

FIRST ORDER OF BUSINESS  Call to Order

Ms. Suit called the meeting to order and conducted the roll call.

SECOND ORDER OF BUSINESS  Public Comment

Ms. Suit opened the floor for public comments. A resident advised that they would have comments related to agenda items. The Board advised they would take those comments when it came to the agenda item.

THIRD ORDER OF BUSINESS  Discussion Regarding Appointments, Resignations, and Terms of Committee Members

Mr. Snyder advised he would like to discuss the difference between the designation of Ex-Officio Committee Member and VCDD Liaison to the Committee. Discussion ensued. Mr. Cohen advised that in order to keep in line with Sunshine requirements; the VCDD Board Member attached to each committee should be designated as a Liaison.
On a Motion by Mr. Snyder, seconded by Mr. Jasper, with all in favor, the Board Designated the Venetian Community Development District Board Members as Liaisons to the Committees, for Venetian Community Development District.

Mr. Snyder advised of changes to the Pool & Fitness Committee members: Annette Dwyer, Lew Perry, Mary Piaseczynski, and Georgeanne Babey would be leaving the committee; Joy Wolf, Peggy Palmer, and Lisa Plotkin would be added to the committee; Jim Summers would serve one more year; and Nessa Klienglass would serve two more years. He also advised there is an “e” at the end of Ambrose - Harriet Ambrose.

Mr. Craychee advised of changes to the Facilities Committee members: Joe DeVirgilio and Jim Siekmann would be leaving the committee; Steve Wright and Susan Ireland would be added to the committee; and Steven Klienglass would serve two more years.

Mr. Shea advised of changes to the Social & Dining Committee: Virginia Keller, Sara Quinn, and Sue Terrana would be leaving the committee; and Dennis Dugan, Dee Glatz, and Carol Fish would be added to the committee.

On a Motion by Mr. Shea, seconded by Mr. Jasper, with all in favor, the Board Appointed the Committee Members, as Presented, for Venetian Community Development District.

Discussion ensued regarding setting up CDD e-mail addresses for each of the new Committee members. Ms. Suit advised she would ensure the e-mail addresses would be set up. Mr. Craychee advised he would assist the Committee members with setting up their e-mail on their Apple products.

Mr. Snyder advised he would like to conduct a Sunshine seminar with all of the Committee members and CDD Board members and to also have Mr. Cohen attend and be available for questions.

**FOURTH ORDER OF BUSINESS**

**Consideration of Systematic Systems Contract for Irrigation Pump Repairs and Re-Installation**

Mr. Jasper provided an overview of the Systematic Systems Contract for Irrigation Pump Repairs and Re-Installation. He provided a price comparison sheet of three companies and advised Systematic was the only company to submit a complete proposal. Discussion ensued.

On a Motion by Mr. Snyder, seconded by Mr. Craychee, with all in favor, the Board Authorized Mr. Jasper to Execute a Contract with Systematic Services Incorporated, With the Potential to Modify the Scope, in an Amount Not to Exceed $65,000.00, for Venetian Community Development District.
FIFTH ORDER OF BUSINESS  Discussion Regarding Drainage on Veneto Boulevard

Mr. Snyder advised he would like this item to be removed from the agenda until such time as there is sufficient information to discuss. He advised he had a potential fix for the issue; changing the curb type from a square curb to a Miami curb which would be a solid curb but not one that needs to be cut. Mr. Schappacher advised he would prefer a more gradual curb than the Miami curb. Discussion ensued. Mr. Schappacher advised he would do further research on the curb type. He advised it can become difficult to cut out the curb without damaging the roadway. Mr. Snyder asked Ms. Richard to look into the curb options. Mr. Schappacher advised checking the elevation may be a better first step.

SIXTH ORDER OF BUSINESS  Discussion and Counsel Opinion Regarding Radar Speed Sign on Padova Way

Mr. Jasper advised he received a letter regarding the radar speed sign on Padova Way after it was forwarded from the Tiziano Association president. Mr. Cohen advised if it is on District property, they have the right to put it there. Mr. Jasper advised it is on District property. Mr. Jasper advised there were Padova residents concerned about cars speeding and the response to the concern was the speed sign. He advised his suggestion is to go back to their Neighborhood Association and ask that the entire neighborhood provide input. Mr. Snyder advised this was put in an area where there are no houses, and in an area to attempt to slow traffic near the golf cart crossing. He further advised this was a better attempt at slowing traffic than installing speed bumps. Discussion ensued.

Audience questions were entertained. A resident questioned if video cameras were to be included with the speed signs. Mr. Snyder advised it is a still camera, not a video camera; he further advised it is still in the works.

Discussion ensued. Mr. Snyder advised he will draft a response letter to the resident, and copy the Associations involved. He will forward a copy to Mr. Cohen for legal review prior to sending the response.

SEVENTH ORDER OF BUSINESS  Discussion Regarding Vision Landscape Resignation and RFP for Landscape and Irrigation Maintenance

Ms. Suit advised the CDD and the River Club received letters of resignation from Vision Landscape to be effective January 31, 2016 so the Board would need to begin the RFP process for selection of a new Landscape Maintenance vendor. Mr. Jasper advised the bidders list is a list of vendors Mr. Toborg will contact directly but anybody can respond to the RFP. Mr. Cohen advised that the scope should encompass both the CDD and the River Club. He further advised that regarding the termination date; it should be February 5th and not January 31st as stated in the resignation letter. Mr. Jasper advised he does not think the bid process can be completed within the timeframe provided and he thinks the Board should try to get an extension from the vendor. Discussion ensued regarding the reason for the termination. Ms. Richard will work with Mr. Toborg to ensure the CDD and River Club are both encompassed in the bids though they will be bid and billed separately. Discussion ensued.
Mr. Jasper advised he would like to simplify the bid sheet and bidding process, regarding inoculation of palms, mulch, and pine straw, as well as including the number of annual rotations. Discussion ensued.

Ms. Suit advised Mr. Jasper and Ms. Richard will work with Mr. Toborg to revise the RFP.

On a Motion by Mr. Shea, seconded by Mr. Craychee, with all in favor, the Board Delegated Authority to the Chairman to work with Staff for an RFP for a Landscape Provider, for Venetian Community Development District.

EIGHTH ORDER OF BUSINESS

Discussion Regarding Establishment of a CDD Infrastructure and River Club Reserve Program

Mr. Craychee presented the reserve spreadsheet as provided by Mr. Kissell. He advised the reserve plan was set up by Mr. Kissell and it was reviewed in the Facilities Committee in order to establish a reserve for the River Club and the infrastructure for the CDD. Mr. Craychee advised budget talks will begin in April, and while there are reserves in place they are not separated by item. Mr. Shea advised there is a workshop in February for the purpose of working on this item. Discussion ensued. Mr. Shea advised the format provided is excellent and is a place to start the process. Mr. Craychee advised it could be laid out to fit the CDD needs. Mr. Snyder advised he likes the layout and it will take some analysis to ensure all items are included and articulated. He further advised some line items will require different accounting practices. Ms. Bialy advised the starting point is a reserve study and then ensuring you are properly reserving for the appropriate amounts. Mr. Craychee advised a capital budget hasn’t been done in the past though one could be done on the side and then the total amount could be put into the budget. Mr. Jasper discussed the difference in operating expenses and the capital budget line. Discussion ensued. Mr. Craychee advised he will bring a revised spreadsheet to the January meeting and requested this item stay on the Agenda for January.

NINTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors’ Meeting held on November 23, 2015

Ms. Suit presented the minutes of the Board of Supervisors’ meeting held on November 23, 2015 and asked if there any questions or comments related to the minutes. Corrections to the minutes were noted.

On a Motion by Mr. Jasper, seconded by Mr. Shea, with all in favor, the Board approved the Minutes of the Board of Supervisors’ Meeting held on November 23, 2015, as amended, for Venetian Community Development District.
TENTH ORDER OF BUSINESS

Consideration of the Minutes of the Pool and Fitness Committee Meeting held on October 19, 2015

Ms. Suit presented the minutes of the Pool & Fitness Committee meeting held on October 19, 2015. She asked if there any questions or comments related to the minutes. There were none.

On a Motion by Mr. Snyder, seconded by Mr. Craychee, with all in favor, the Board accepted the Minutes of the Pool and Fitness Committee Meeting held on October 19, 2015, for Venetian Community Development District.

ELEVENTH ORDER OF BUSINESS

Review of October 2015 Financials, River Club and CDD

Mr. Kissell presented the October 2015 River Club financials to the Board. Discussion ensued.

The Board requested a brief recess at 11:00 am; back on the record at 11:15 am.

Ms. Suit presented to the Board the Year to Date budget, Year to Date actuals, and Year to Date variance from the October 2015 CDD financials. Discussion ensued.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel
Mr. Cohen provided an update regarding the small claims issue; the CDD dismissed the claim from the CDD perspective and the insurance company has taken up defense of the counter claim and there is no deductible. He advised he will keep the Board updated.

B. District Engineer
Mr. Schappacher reviewed the areas deeded to the CDD from WCI. The property appraiser’s office missed several of the dedications and he advised he will follow up with them and provide the recorded deeds if necessary.

Mr. Schappacher advised that related to lake 33; bids have been received and he would like to know if the Board would like to move forward. He advised the bids came in at about $40,000.00. Ms. Richard advised it is lakes 33, 17, and 30.

On a Motion by Mr. Jasper, seconded by Mr. Shea, with all in favor, the Board approved a Not to Exceed Amount of $42,000 for Remediation to Lake Banks 33, 17, & 30 by SiteMasters, subject to Counsel review of the contract, for Venetian Community Development District.
C. River Club
Mr. Kissell discussed the lockers and keys; he advised he has revamped the distribution procedures for the keys. He also discussed locker rental; the Board had previously adopted a fee of $150.00 per year. Mr. Snyder advised half of the lockers were to be rented on an annual basis and the other half to be available on a daily schedule. Discussion ensued. The Board directed Mr. Kissell to re-key the locks for the lockers and implement the policy as of January 1st, utilizing 10 lockers in each locker room for annual rental and the remainder to be daily.

Mr. Kissell provided an overview of his General Managers Report; providing information related to each item.

On a Motion by Mr. Craychee, seconded by Mr. Jasper, with all in favor, the Board approved the Proposal from ValleyCrest in the amount of $5,600.00 for tree trimming, removal and clean up, for Venetian Community Development District.

Mr. Kissell provided an update of River Club staff positions. Discussion ensued. He provided a review of estimates received for the additional AED. The Board directed Mr. Kissell to order the refurbished AED, as well as the two cabinets and signage. He also advised of repairs made to the water fountain at the tennis courts. He advised he received bids for a new water cooler. The Board directed Mr. Kissell to replace the water cooler. Mr. Kissell also advised of a New Resident Orientation coming up January 11th from 4:00 pm until 5:30 pm, followed by a meet and greet for the Committees and Board Members from 5:30 pm until 7:00 pm.

D. Field Manager
Ms. Richard provided an overview of the L&C Contract to paint the storm inlets. Mr. Cohen discussed the insurance requirements and advised he wanted the Board to be aware of the concerns. The Board requested that Ms. Richard obtain additional proposals. Discussion ensued. This item was tabled until the January meeting.

E. District Manager
Ms. Suit advised the next regular meeting of the Board of Supervisors is scheduled for Monday, December 28, 2015 at 9:30 am. She asked if the Board would like to cancel the meeting.

On a Motion by Mr. Jasper, seconded by Mr. Shea, with all in favor, the Board cancelled the December 28, 2015 meeting, for Venetian Community Development District.

THIRTEENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Suit opened the floor to supervisor requests and comments.
Mr. Shea advised the sidewalk needs to be cleaned near the lift station on Portofino. He also advised the wood doors on the pump/lift station are in need of attention. If any painting or work is to be done the County will need to approve the work but they will not pay for cleaning or painting. Discussion ensued regarding adding PVC panels. Mr. Shea asked Ms. Richard to get estimates for adding PVC panels to all four pump/lift stations.

Mr. Craychee presented three estimates from Action Security for replacement of the access control panel. Discussion ensued.

On a Motion by Mr. Craychee, seconded by Mr. Shea, with all in favor, the Board Approved the Secura Key Proposal, from Action Security, in an Amount Not to Exceed $4,300.00, for Venetian Community Development District.

Ms. Suit asked if there were any further audience comments. There were none.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Craychee, seconded by Mr. Shea, with all in favor, the Board adjourned the meeting at 12:21 p.m., for Venetian Community Development District.

[Signatures]

Secretary/Assistant Secretary

Chairman/Vice Chairman